

# Renewal of Remote Gaming Licences after 30<sup>th</sup> June 2012

*The purpose of this document is to provide guidelines for the renewal of a Remote Gaming Licence. It is not intended in any way to replace the provisions set out in the Lotteries and Other Games Act (Cap 438) (the 'Act') or the Remote Gaming Regulations 2004 (the 'Regulations') issued there under.*

According to the Regulations a Remote Gaming Licence is issued for a period of five (5) years. On expiration of such term, the Lotteries and Gaming Authority (the 'Authority') **may renew** such Licence for further five (5) year periods, subject to continued compliance by the licensee, in the previous licensing term, of the conditions of the licence, the Act, the Regulations and any Directives issued there under. Renewal Applications shall be submitted to the Authority at least 60 days before the expiration of the current licence.

The following documentation needs to be submitted:

- 1 Renewal Application for Remote Gaming Licence (Form LGA/51/2004-1), together with payment of the renewal fee amounting to one thousand, one hundred and sixty five Euro (€1,165) per licence.
- 2 Declaration by the licensee stating the names of all Beneficiaries, Directors, Partners (in case of a Partnership), Chief Executive Officer, Chief Operations Officer or Chief Technical Officer as the case may be.
- 3 Personal Declaration Form (Form LGA/51/2004-2) for any Beneficiary, Director, Partner (in case of a Partnership), Chief Executive Officer, Chief Operations Officer or Chief Technical Officer and Key Official with the relevant documentation, if such Form has never been submitted.
- 4 Updated Police Conduct Certificates for each of the above captioned parties. **The Police Conduct Certificate is not required in the cases where a certificate has already been provided to the Authority within the last six (6) months prior to the expiry date of the licence.**
- 5 Updated Business Entity Information Form (LGA/51/2004-3) and an updated Service Provider Authorisation Form (LGA/51/2004-4).
- 6 A 3-Year Business Plan and summarized financial statements of the last preceding three (3) years.
- 7 Updated Documentation in accordance with the System Documentation Checklist (Form LGA/51/2011-13).
- 8 Successfully complete a Compliance Audit of the gaming operations at least 2 months before the expiry of the original license.
- 9 Any other documentation/information which the Authority may deem necessary for the processing of the application.

The above mentioned forms are available from the Authority website ([www.lga.org.mt](http://www.lga.org.mt)) under the 'Remote Gaming' Section – 'Application Forms'. Documentation forming part of the System Documentation Checklist (Form LGA/51/2011-13) is not required to be submitted if the Authority is in possession of the latest updates. However, the Licensee must state the date when such documentation was submitted to the Authority and declare that the information submitted has not changed.

Kindly note that if the required documentation and payment do not reach the Authority in time, the Authority is not in a position to guarantee the issuance of the renewed license/s by the expiry date. In such circumstances, the Authority reserves the right to issue an administrative fine.